DEBITS (DR) & CREDITS (CR)

ACCOUNT Financial ACCOUNT TYPE NORM INCREASE DECREASE Statement ASSET DR DR CR ie. Bank Accounts Balance Accouts Receivable Sheet LIABILITY CR CR DR ie. Bank Loan Accounts Payable **Government Payables** EQUITY CR CR DR ie. Capital / Draw Current & Retained Earnings REVENUE CR DR CR ie. Sales Income Products Statement EXPENSES DR DR CR ie. Productions costs Administrative costs Overhead, etc.

> NOTE: GST on Sales Norm is a credit GST on Purchases Norm is a debit